



## **Finance and Operations Assistant**

The Finance and Operations Assistant works as a part of the Business Office team to add value to the student experience. The assistant is primarily responsible for student payments and providing assistance to students with questions while maintaining a consistent atmosphere depicting excellence in customer service. Position also provides assistance to the facilities and human resource departments.

For a complete listing, qualifications, and how to apply, go to: [job openings](#)  
or call 620-820-1234 or email [hr@lafayette.edu](mailto:hr@lafayette.edu)